

PDB Agenda

Pendleton County PDB / Inaugural Meeting

August 17, 2005

AOC CONSTRUCTION FILE

COUNTY: PENDLETON

FILE CODE: PDB1

SUBMITTED BY: JAC

DATE: 5/16/05

Opening remarks by Garlan Vanhook

Introduce Tim Christopher as AOC Project Manager

Turn the meeting over to County Judge Executive Henry Bertram

GREET THE PUBLIC

1. Introduce PDB Board membership to other Board Representatives
2. Opening business with motion to seat/confirm CJE Bertram as PDB Chair.
3. Elect/confirm PDB Co-Chair ROBERT McGINUS
4. New Business to be brought before the Board

a. Discuss/confirm business procedures and practices for keeping minutes.

MAKE CLERK TO EXECUTE MINUTES.

b. Design professionals (Architect) selection

i. motion to advertise for Architect. See Page # 48 AP Part X.

c. Financial agent selection, interim financing

i. motion to advertise for financial agent. See Page # 124 APX Part X.

e. d. Project business

i. Site discussion...property

ii. Building program discussion...

iii. General questions

f. e. Announce next meeting.

Adjournment

d. motion to
Advertise for Const.
mg.
see pg. # 79 AP PART X

"GUIDELINES"

Pendleton County Property Development Board

Inaugural Meeting

August 17, 2005

AOC CONSTRUCTION FILE
COUNTY: Pendleton
FILE CODE: PDB1
SUBMITTED BY: RL
DATE: OCT 5 2005

Members Present: Timothy Christopher, Garland Vanhook, Paul Dickerson, Doug Wright, Henry Bertram, Billy Hatfield, Robert McGinnis and Mike Redden.

Meeting was called to order in the Grand Jury Room on the 2nd floor of the Pendleton County Courthouse in Falmouth, Kentucky. Garland Vanhook, Facilities Manager of the Administrative Office of the Courts gave opening remarks and made introductions.

On a motion by Robert McGinnis, second by Paul Dickerson to seat/confirm County Judge Executive Henry Bertram Chair of the Pendleton County Property Development Board (PDB), motion carried.

On a motion by Mike Redden, second by Paul Dickerson to elect/confirm Chief Circuit Judge Robert McGinnis as Co-chair of the PDB, motion carried.

On a motion by Robert McGinnis, second by Paul Dickerson to have Circuit Clerk Mike Redden keep minutes for the PDB, motion carried.

On a motion by Robert McGinnis, second by Paul Dickerson to advertise for an architect for the Pendleton County Courthouse Project, motion carried. The advertisement will be placed in the Falmouth Outlook on August 23, 2005 and August 30, 2005 and published in the Lexington Herald Leader on August 28, 2005 and September 4, 2005. Bidding will be closed on September 14, 2005 at 4:00 P.M. at the Pendleton County Judge Executive Office. The Bids will be reviewed by the Project Development Board meeting on September 21, 2005 at 1:30 P.M.

On a motion by Robert McGinnis, second by Paul Dickerson to place advertisement in the Falmouth Outlook and Lexington Herald Leader

for financial agent for the Pendleton County Courthouse Project, motion carried. The advertisement will run in the Falmouth Outlook on August 23, 2005 and August 30, 2005, and in the Lexington Herald Leader August 28, 2005 and September 4, 2005. The bidding process will close on September 14, 2005 at 4:00 P.M. in the Pendleton County Judge Executive Office. The bids will be opened at the September 21, 2005 meeting of the Project Development Board at 1:30 P.M. at the Pendleton County Courthouse.

Garland Vanhook, Facilities Manager of AOC, for the purpose of improvement of parking at the Pendleton County Courthouse, recommends to the Pendleton Fiscal Court that the county attorney draw an option to purchase a known piece of property that is available for sale. The option will secure that the known property maintain available to said body until a public hearing can be made.

On motion by Paul Dickerson, second by Mike Redden to place notice in the Falmouth Outlook for a public hearing for land acquisition on September 21, 2005 at 1:30 P.M. at the Pendleton County Courthouse. The advertisements will be placed in the paper on September 6, 2005 and September 13, 2005. Motion carried.

A motion was made by Paul Dickerson, seconded by Doug Wright, carried, that this meeting be adjourned, to meet again on September 21, 2005 at 1:30 P.M.